

# 2018/2019 New Student Registration

## Summer Hours & Instructions

**Required:** In order to start the new student registration process, a student must reside in the school district's attendance area (Fort Mill or Tega Cay) at the time of registration. A student must turn 5 years of age on or before September 1, 2018 in order to enroll in Kindergarten for the 2018-2019 school year.



### Step 1 - Registration Gateway - Online

- The registration process begins at home using the district's secure, online registration system called Registration Gateway (<https://update.fortmillschools.org/>). This system will open for new student registration on May 26.
- Students attend a particular school based on their legal residence. School verification can be made through the district's online school locator at <https://maps2.yorkcountygov.com/ez>. Attendance area maps are available at each school, the district office and online via the school district's webpage ([www.fortmillschools.org](http://www.fortmillschools.org)).

### Step 2 - Required Documentation: In-Person Registration Completion

**NEW K-8 STUDENTS.** After registering and scheduling an appointment online, parents are to bring required documentation to the Fort Mill School District's (FMSD) main office. The schedule is noted below.

**NEW HIGH SCHOOL STUDENTS (Grades 9-12).** After registering and scheduling an appointment online, parents are to bring required documentation (as noted above) to the registrar of their assigned high school (based on attendance area). Fort Mill High (803-548-1900) is located at [215 N. US 21 Bypass](#). Nation Ford High (803-835-0000) is located at [1400 AO Jones Blvd.](#)

#### Required Documentation - What To Bring

**Your Child's Legal Birth Certificate with Seal.** A mother's copy or a hospital copy is not acceptable.

**SC Certificate of Immunization.** All immunizations must be recorded on a SC Certificate of Immunization. The Rock Hill Health Department provides this service; call 803-909-7300 for an appointment or for more information.

**Proof of Fort Mill Residency.** Acceptable documents include a deed, certificate of occupancy, closing statement indicating completion or rental lease agreement with official signatures, or a real estate tax receipt. *Utility bills and vehicle property tax receipts are not accepted as proof of residency documents.*

**\$30 Instructional Fee.** A personal check, money order, cash and debit/credit cards are accepted. Checks are made payable to the specific school you are registering your child.

**Custody Papers.** If applicable.

**For Middle and High School.** A copy of your child's unofficial transcript (ideal) or latest report card from their previous school.

**Dates:** \*Jun 4-Aug 3, Mon-Thu Only  
(Closed Fridays, \*Closed Jul 4-11)

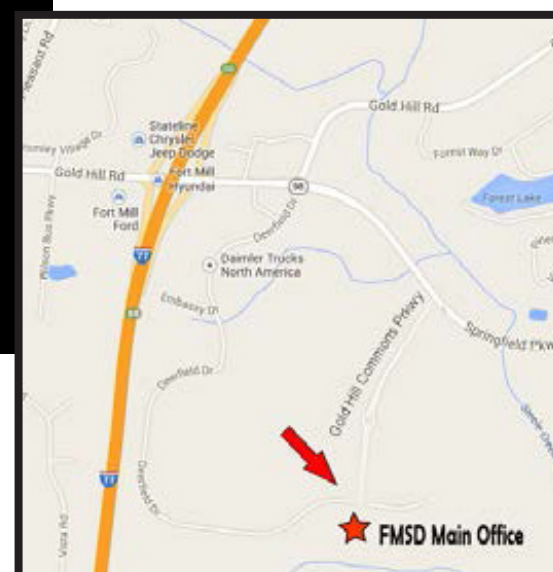
**Time:** Daily 7:45AM-1:30PM, 2:00PM-3:45PM

**Location:** FMSD Main Office  
[2233 Deerfield Drive](#)  
Fort Mill, SC 29715  
Phone: 803-548-2527

First Day of School

\*\*Aug 20, 2018

\*\*Staggered Start for Kindergarten



**District Office Directions:**  
From highway 77, take exit 88. Follow Gold Hill Road (east) and stay to the right, which turns into Springfield Parkway. Turn right onto Gold Hill Commons Parkway. The district office is located at the end of the road/hill at 2233 Deerfield Drive.

Please note: Due to increased enrollment, some schools are experiencing an enrollment freeze. Please go to [www.fortmillschools.org](http://www.fortmillschools.org) for details.